

Maccabi GB Privacy Information

This Policy was last revised on: 1st March 2023

Who we are

Maccabi GB is Britain's leading Anglo-Jewish Sports, Health and Wellbeing Charity and has flourished for nearly 80 years. Part of a global movement operating in over 70 countries, our mission is to support the long term future of British Jewry by engaging and developing the entire Jewish Community with a broad range of sporting, educational, social and health and wellbeing activities, whilst promoting Jewish Identity and the centrality of Israel.

Our Registered Address is The Stanley S. Cohen OBE Centre, Shaftesbury Avenue, Kenton HA3 ORD Our Charity Registration Number is 1098206 Our Company Number is 4759599

We're registered as a Data Controller with the Information Commissioner's Office and our registration number is ZA221825

Your privacy and security are important to us, and this policy explains how we use your data and keep it safe. If after reading it you have any questions, concerns or requests then please get in touch with us at enquiries@maccabigb.org or by calling 020 8457 2333

How we use your personal data

When you participate in Maccabi GB Sports

To participate in sports organised by Maccabi GB or our partner organisations, we ask you to register for an account on our website. This allows you to then sign up for activities that are of interest.

When you take part in the Maccabi GB Community Fun Run

To participate in our annual Maccabi GB Community Fun Run we ask you to register online with Enthuse events, which is the platform that we use to promote and manage the event. Enthuse events are working on our behalf and will only use your personal information in connection with the Fun Run, unless you agree otherwise with them. You can read their full privacy information here. Fulfilment of our contract with you is our 'lawful basis' for our use of your personal data.

When you take part in an international event

To participate in one of our international events we ask you to complete an application form, which we use to make decisions about selection, and then to make the necessary arrangements in advance of and during the trip. Fulfilment of our contract with you is our 'lawful basis' for use of your personal data in this way.

Your information will be shared with partner organisations in the host country. We will provide more detailed information on this to participants as this will vary from event to event.

We ask you to provide us with health information, so that we can meet our health and safety obligations, and to provide you with appropriate support during the event.



We use a system called 'Care Monkey' to help us to manage and share health information with authorised staff and volunteers if the need arises. If you have been accepted onto an event, we will send you an invitation to set up an account with Care Monkey. You will have control over your account, and information only gets shared with us with your consent. Care Monkey is based in Australia. You can read Care Monkey's full privacy information here.

When you take part in the Maccabi GB Challenge Tour

To participate in the tour we ask you to complete an application form, which we use to make decisions about selection, and then to make the necessary arrangements in advance of and during the trip. Fulfilment of our contract with you is our 'lawful basis' for use of your personal data in this way.

Your information will be shared with partner organisations in Israel. Israel is outside the European Economic Area, but is judged by the European Union to provide an adequate level of protection of EU Citizens data rights.

We ask you to provide us with health information, so that we can meet our health and safety obligations, and to provide you with appropriate support during the event.

We use a system called 'Care Monkey' to help us to manage and share health information with authorized staff and volunteers if the need arises. If you have been accepted onto an event, we will send you an invitation to set up an account with Care Monkey. You will have control over your account, and information only gets shared with us with your consent. Care Monkey is based in Australia. You can read Care Monkey's full privacy information here.

When you take part in the Leadership by Streetwise programme

To participate in the programme we ask you to complete an application form, which we use to make decisions about selection, and then to make the necessary arrangements in advance of and during the programme. Fulfilment of our contract with you is our 'lawful basis' for use of your personal data in this way.

The course is accredited by Sports Leaders UK and participants' personal information will be shared with them in order to achieve the Award.

Personal data is also shared with the venues for the two residential weekends. More detailed information will be provided to participants at the time as the venues vary from year to year.

The names of Award winners are published on the Maccabi GB website, with the consent of the winners.

When we contact you about our Events

We want to engage the entire Jewish Community in participating in our activities and supporting our long term aim of promoting the Jewish Identity and the centrality of Israel.

We send regular emails to our supporters with news of upcoming events and opportunities to support us. We do this on the basis of consent, and we will ask for this when you register on our website. You can withdraw your consent at any time by going into your online profile, or by contacting us at enquiries@maccabigb.org.



When you donate to us

When you donate to us we will use your personal data to process the transaction and to keep a record of your donation. Because you have supported us, we want to keep in touch with you, and unless you tell us not to, we will keep you updated by post on Maccabi GB events and opportunities to support.

We've done an assessment of this interest and how we balance that with your rights and freedoms. If you would like to find out more about this, please contact us at enquiries@maccabigb.org. You have the right to object to this processing, in which case we will stop using your personal data in this way.

If you have given your consent we will contact you by email. You can withdraw your consent at any time by going into your online profile, or by contacting us at enquiries@maccabigb.org.

If you are a taxpayer and agree to us claiming gift aid from HMRC by filling in the declaration, we will process this in line with their guidance. We will use the lawful basis of 'legal obligation' to use your personal data in this way. If you wish us to stop claiming gift aid please contact us at enquiries@maccabigb.org.

We may use your personal information to conduct profiling of our supporters or potential supporters. This helps us to focus our messages more effectively, and reduces the chances of supporters and potential supporters receiving inappropriate or irrelevant communications.

We've done an assessment of this interest and how we balance that with your rights and freedoms. If you would like to find out more about this, please contact us at enquiries@maccabigb.org. You have the right to object to this processing, in which case we will stop using your personal data in this way.

When you join our Patrons Programme

We will invite individuals who we recognise as having the potential to give more substantial support to join our Patron's Programme. We use the lawful basis of 'Legitimate Interest' to use personal data in this way.

We've done an assessment of this interest and how we balance that with your rights and freedoms. If you would like to find out more about this, please contact us at enquiries@maccabigb.org. You have the right to object to this processing, in which case we will review the assessment and consider what the impact to Maccabi GB would be if we stopped processing your data in this way.

When we use photographs and case studies

We take photographs at our events for our own records and to use when promoting what we do on our website and on social media and in our publications.

For large public events we will usually use the lawful basis of 'Legitimate Interest' to use personal data in this way. We will tell participants in advance and on the day, so that they have the opportunity to avoid being photographed, or can tell us that they object.

We've done an assessment of this interest and how we balance that with your rights and freedoms. If you would like to find out more about this, please contact us at enquiries@maccabigb.org. You have the right to object to this processing, in which case we will review the assessment and consider what the impact to Maccabi GB would be if we stopped processing your data in this way.



When we use more detailed case studies we will develop these with the involvement and consent of the individuals. We provide more detailed privacy information to those individuals that explains how these case studies are going to be used.

When you visit our website

We use cookies and google analytics for website functionality and to tell us how our site is being used.

By clicking the "Dismiss" button on the box that appears on the first page you enter on our Site, you signify your acceptance of our Privacy and Cookies Policy. If you wish subsequently to decline your acceptance of them we set out in Clause 4 of the Policy how you may do so. Please note that the box relating to "Cookies" will only appear the first time you enter our Site.3

IP ADDRESSES AND COOKIES

- 2.1 Like many other websites, we use "cookies" to help us gather and store information about visitors to our Site.
- 2.2 We may collect information about your computer, including your IP address, operating system and browser type, for system administration and to report aggregate information to our advertisers. This is statistical data about our Site users' browsing actions and patterns, and does not identify you as an individual.
- 2.3 A "cookie" is a small text file which is downloaded on to your computer's hard disk when you access certain websites. Cookies allow the website to recognise your computer. A cookie can identify the pages that are being viewed and this can assist us to select the pages that the visitor sees.
- 2.4 "Session" cookies only exist whilst visitors are online on a particular occasion. These are temporary cookies that aid your journey around the site and remember the preferences you have selected during your "session".
- 2.5 "Persistent" cookies, which are not session-based, remain on a visitor's computer, so that you can be recognised as a previous visitor when you next visit our Site. This allows us to collect information about your browsing habits whilst on our site, and this can be useful in assisting us to monitor and improve our services.
- 2.6 We do not store sensitive information such as account numbers or passwords in "persistent" cookies, and cookies in themselves, do not contain enough information to identify you. You will only become personally identifiable in relation to your browsing habits after you have formally provided us with your personal data for the purposes outlined in Section 1.2 above.
- 2.7 In addition to using cookies, we might also use GIFs and other web tools, such as Google Analytics, to collect information about your browsing activities whilst on our site. In this respect the information that is provided is similar to the information supplied by cookies, and we use it for the same purposes.
- 2.8 Any information that we acquire about you using cookies, GIFs, or other web tools is subject to the same restrictions and conditions as any other information we collect about you, as outlined in this Policy.
- 2.9 Some of our advertisers and sponsors may also use cookies, GIFs, or other web tools that are set by other people such as advertising agencies, or the businesses to which the advertisements relate. We do not have access to any information that might be collected in this way, and, if you are concerned or have any queries, we recommend you to contact the advertiser or sponsor for more information.



3. THE COOKIES USED ON OUR SITE

3.1 Cookies set by our Site:

Cookie Name	Purpose
_epvc	This cookie is set in order to work out whether you have seen and/or clicked the "dismiss" button in the box that draws your attention to this Policy. This will appear the first time you enter our Site.
	This cookie is strictly necessary in order to enable you to provide your consent for us to set cookies on your browser.
PHPSESSID	This cookie stores the information provided to us when you log in to our Site. This is strictly necessary for the full functionality and operation of the website. This cookie also stores information so as to keep track of items in your 'basket' when you purchase anything from the Site. Without this cookie, services that you have asked for, like shopping baskets, cannot be provided.

3.2 Cookies set by Google Analytics:

Cookie Name	Purpose
following cookies: _utma, _utmb, _utmc, _utmz, or others within the range _utma to _utmz.	Google Analytics is a web analytics service provided by Google, Inc. By default, Google Analytics sets four performance cookies in order to evaluate your use of the Site, including number of visits, duration of browsing and referring sites, and compiles reports for us on activity on the Site. All information these cookies collect is aggregated and therefore anonymous. Google stores the information collected by the cookie on servers in the United States. Google may also transfer this information to third parties where required to do so by law, or where such third parties process the information on Google's behalf. Google state that they will not associate your IP address with any other data held by Google.
	For more information about the way in which Google Analytics uses these cookies please visit the following link – http://developers.google.com/analytics/resources/concepts/gaConceptsCookies.

3.3 If you wish to know all the cookies we have set and how to delete or manage them, please refer to www.allaboutcookies.org.

4. HOW TO DISABLE/ ENABLE COOKIES

4.1 You have the ability to accept or decline cookies by modifying the settings in your browser or by not clicking the "dismiss" button on the box that appears on the first page you see on our Site. For example, in Internet Explorer, you can go to Tools and Internet Options, where there is the option to change your settings to disable cookies. However, you may not be able to use all the interactive features of our site if the cookies are disabled.



- 4.2 You also have the ability to delete cookies that have been installed in the cookie folder of your browser and should search for "cookies" in your "Help" function for information on where to find your cookie folder.
- 4.3 To delete only the cookies set by our Site in Internet Explorer, you must do the following:-
- 1. In Internet Explorer, click the *Tools* button, and then click *Internet Options*.
- 2. On the General tab, under Browsing history, click Settings.
- 3. Click the View files button.
- 4. Click the *Name* column heading to sort all the files alphabetically, and then scroll down until you see files that begin with the prefix *Cookie*:. All cookies will have that prefix, and they usually contain the name of the website that created the cookie.
- 5. Right-click the cookie you want to delete, click *Delete*, and then click *Yes*.
- 6. Close the window that contains the list of files, and then click *OK* twice to return to Internet Explorer.

You should note that some websites store your member name, password, or other information about you in a cookie. If you delete that cookie, you might need to re-enter your personal information again the next time you visit the Site.

- 4.4 To delete only the cookies set by our Site, for example in Firefox, you must do the following:-
- 1. At the top of the Firefox window, click on the Firefox button and then click Options
- 2. Select the Privacy panel.
- 3. Set Firefox will: to Use custom settings for history.
- 4. Click Show Cookies.... The Cookies window will appear.
- 5. In the Search field, type the name of the site whose cookies you want to remove. The cookies that match your search will be displayed.
- 6. Select the cookie(s) in the list to remove and click Remove Cookie
- 7. Select the first cookie and press Shift + End to select all the cookies in the list.
- 8. Click Close to close the Cookies window.
- 1.1 In order to delete the PHPSESSID cookie, you may need to contact your system administrator for assistance in re-configuring PHP on your server.
- 4.5 Unless you have adjusted your browser settings so that it will refuse cookies, our Site will issue cookies when you log on to our Site.
- 4.6 To prevent Google Analytics cookies being set, you may install the Google Analytics Opt-Out Browser Add-On by clicking on this link http://tools.google.com/dlpage/gaoptoutand following the instructions.

5. WHERE WE STORE YOUR PERSONAL DATA

5.1 All information you provide to us is stored on our secure servers.



5.2 Any payment transactions will be encrypted. Where we have given you, or where you have chosen, a password which enables you to access certain parts of our site, you are responsible for keeping this password confidential. We ask you not to share this password with anyone.

10. INTERACTIVE AREAS OF OUR SITE/ BLOGS

- 10.1 Information that you post via social networking (including but not limited to Facebook and Twitter) is generally accessible to, and may be collected by, others and may result in unwelcome communications. For your own safety and security you should not provide information about yourself on those areas of our Site or via social networking.
- 10.2 If you disclose any information via social networking, we do not accept any responsibility or liability for any breach of privacy, loss, damage, effect on your reputation or otherwise whatsoever.

Your Rights

There is no charge for exercising your data rights. We will respond as soon as we able, and within the one month timescale.

If you are not going to comply with your request, we will explain why.

The Information Commissioner's Office has useful resources for exercising your data rights on the <u>Your Data Matters</u> page.

Right to be informed

You have the right to have a clear explanation of the processing of your personal data provided to you – which is what this privacy notice is for.

Right of Access

You have the right to ask us whether we are processing your personal data, what we're using it for and the lawful basis that we're relying on, who your data is being shared with and why, how long we're going to keep the data, and for a copy of the data.

This is known as a 'subject access request'. If you'd like to make a request please contact us at enquiries@maccabigb.org or by phone on 020 8457 2333. We may ask you for proof of identity, so that we don't accidently disclose your personal data to someone else.

Right to Object

You have the right to object to any use of your data that is based on 'legitimate interests' we would then consider your objection, and weigh up Maccabi GB's interests against your privacy rights.

There is an absolute right to object to direct marketing, including profiling, so if you'd like us to stop please tell us. We will stop using your personal data for this purpose right away.



Right to Erasure

You have the right to ask for your personal data to be erased. This isn't an absolute right, and there are some circumstances where it doesn't apply, for example if we are processing your data to comply with a legal obligation. If our use of the data is no longer necessary, and there is no other compelling reason to keep it, then we will comply with your request for erasure. If the use of the data was in relation to direct marketing, or was reliant on your consent, then we will comply with your request for erasure, unless there are other compelling reasons to keep it.

Right to Rectification

If you are registered on our website then you can correct or update your profile at any time. If there are other details which are inaccurate, please get in touch with us at enquiries@maccabigb.org

Right to Restrict Processing

You have the right to ask us to stop or restrict the processing of your data but without deleting it. This might be while we are working out an objection to processing based on legitimate interest or there are ongoing legal claims, or the data is awaiting correction.

Right to Portability

You have the right to ask for data that you've provided to us that we are using on the basis of consent or contract to be provided to you in structured, commonly used and machine readable format. You can also ask for it to be sent to another Data Controller.

Rights in Relation to Automated Decision Making

You have the right to ask us to explain the logic behind automated decisions and for fully automated decisions to be reviewed by a human being, if the decision had an effect on your rights or freedoms.

How we keep your data Safe

IT & Web support contracts; Physical access the office; Need to know basis for CRM system; Training for staff.

How long do we keep your data?

We develop life-long relationships with our members and supporters, and so when you become involved with us we will keep your personal data until you ask us not to. If you don't want us to keep your personal data, then please see the section on rights for more information about the Right to Erasure, or contact us at enquiries@maccabigb.org

The exception is health data which we collect for specific events which we delete immediately once the event is over.



Complaints

If you're not happy with any aspect of how we process your personal data, please let us know so that we can put things right. If you're not satisfied with our response, you can then <u>make a complaint to the Information Commissioner's Office</u>